

**RESOLUTION NO. 2019- 115**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS  
OF NASSAU COUNTY, FLORIDA, ADOPTING THE NASSAU  
COUNTY AMERICANS WITH DISABILITIES ACT (ADA)/504  
TRANSITION PLAN IN NASSAU COUNTY.**

**WHEREAS**, the Code of Federal Regulations (CFR), Title 28, Section 35.105, requires public entities to evaluate its current services, policies, and practices and make necessary modifications to ensure interested persons, including individuals with disabilities or organizations representing individuals with disabilities, are provided an opportunity to participate in the self-evaluation process by submitting comments; and

**WHEREAS**, CFR, Title 28, Section 35.150 mandates that a public entity shall operate each service, program or activity so that the service, program or activity is readily accessible to and usable by persons with disabilities; and

**WHEREAS**, CFR, Title 28, Section 35.150 (d) requires public entities employing 50 or more persons to develop and provide for public comment an ADA Transition Plan setting forth the steps necessary to complete any structural changes to facilities needed to achieve program accessibility; and

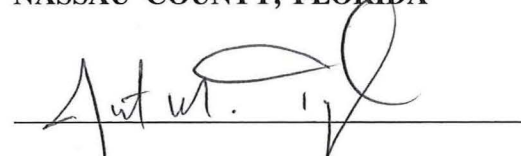
**WHEREAS**, CFR, Title 28, Section 35.107 requires a public entity that employs 50 or more persons to designate at least one employee to coordinate efforts to comply and carry out responsibilities of the Americans With Disabilities and that individual's name, office address and telephone number shall be published for the public, and that grievance procures be established for prompt and equitable resolution of complaints also be published for the public; and

**WHEREAS**, furthermore, Section 504 of the Rehabilitation Act of 1973 and the Americans With Disabilities Act of 1990 requires federal aid recipients and other government


entities to take affirmative steps to reasonably accommodate the disabled and ensure that their needs are equitably represented in County programs, services and activities.

**NOW, THEREFORE, BE IT RESOLVED** this 19<sup>th</sup> day of June 2019, the Board of County Commissioners of Nassau County, Florida, hereby adopts the Americans With Disabilities Act (ADA)/504 Transition Plan, attached hereto as Attachment "A".

**BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA**

  
**JUSTIN M. TAYLOR**  
Its: Chairman

**Attest as to Chairman's Signature:**

  
**JOHN A. CRAWFORD**  
Its: Ex-Officio Clerk

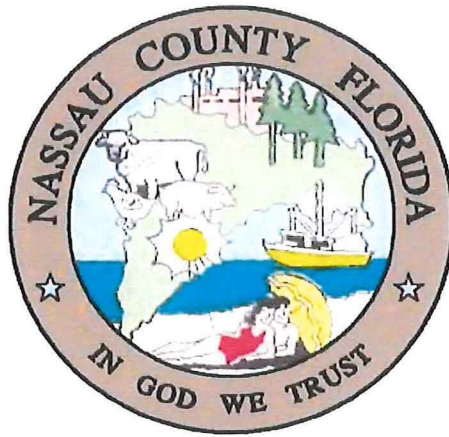
MES  
06-20-19

**Approved as to form by the  
Nassau County Attorney:**

  
**MICHAEL S. MULLIN**

**Nassau County, Florida**

# **Americans with Disabilities Act (ADA)/504 Transition Plan**



**Approved By:  
NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS**

Approved Date: June 19, 2019

## **I. Introduction**

The American with Disabilities Act (ADA) of 1990 is a Federal civil rights Law (herein after referred to as the ACT) that prohibits discrimination against people who have disabilities. There are five separate Titles (sections) of the Act relating to different aspects of potential discrimination. Title II of the Act specifically addresses the subject of making public services and public transportation accessible to those with disabilities. With the advent of the Act, designing and constructing facilities for public use that are not accessible by people with disabilities constitutes discrimination.

The Act applies to all facilities, including both facilities built before and after 1990. As a necessary step to meet the requirements of the Act and to provide accessibility under ADA, state and local governments, public entities or agencies are required to perform self-evaluations of their current facilities (and infrastructure) to determine compliance with the accessibility standards of ADA. The agencies are then required to develop a Program Access Plan, which can also be called a Transition Plan, to address any deficiencies. The Transition Plan is intended to achieve the following:

1. Provide a list of obstacles to ADA compliance and the procedure for removing and/or accommodating these obstacles,
2. Provide a list of structural modifications that are needed,
3. The timeline when these changes will be accomplished,
4. Estimated costs of each change outlined in the plan,
5. Identify the public officials responsible for implementation of the Transition Plan.

The Transition Plan is required to be updated periodically until all accessibility barriers are removed.

This Transition Plan describes the process by which facilities are being evaluated and prioritized for accessibility improvements and establishes initial budget to initiate improvements based on the priority criteria. Evaluation of facilities to determine the next phase of scheduled construction activities for scheduling and budgeting of phased improvements will be conducted annually during the annual update of the Transition Plan.

## **II. Public Participation in development of the ADA Transition Plan**

Nassau County residents are able to take advantage of the following outreach efforts:

- Outreach to Persons with Visual or Hearing Impairments: The ADA Transition Plan will be made available to persons who are visually or hearing impaired by request. To enable the County to respond in a manner most helpful, residents should indicate the nature of their accessibility problem, the preferred format in which to receive the material, the web address of the requested material, and contact information. Users who need accessibility assistance can also contact the County by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication. The County website has been designed with the following accessibility guidelines- Section 508 as well as 2.0 A and AA referring to website accessibility standards. The guidance for accessibility is located on the home page on the bottom under helpful links.

- The County will post a notice in the Fernandina Beach News Leader and Nassau County residents will be able to submit formal comments about this ADA Transition Plan in written form.
- Website- The final approved ADA transition Plan will be available on the County's website.

### **III. New Construction and Renovations**

New Construction and renovations are required to meet the Florida Accessibility Code and Federal ADA standards for disability access. Capital Improvements Projects (CIP) designs and construction shall incorporate up-to-date standards to bring areas under construction to current ADA standards. County building standards and details are updated annually and verified to comply with latest ADA standards.

### **IV. Maintenance Program**

Sidewalks, curb ramps, detectable warnings, intersections, crossing, signs, landscape materials and accessible pedestrian signals shall be inspected at least every three years for compliance and

ensure they do not constitute hazards to the public. Sidewalk and ramp replacement and upgrades will be completed in several locations throughout the County based on a written schedule and as deemed needed.

### **V. Steps to Compliance – Methods to Remove Barriers and make Facilities accessible**

The County has an ADA Committee that meets quarterly. The County complete the self-evaluation activities and will provide a schedule for completing and funding upgrade to the facilities on an annual basis. Funding will be budgeted to upgrade facilities including sidewalks, ramps and facility access with projects prioritized by most needed which is "access – entrance into and exit out of facilities and sidewalks". In fiscal year 2019-20, \$7,000 was allocated towards ADA upgrades (beach walkover mats and playground fall protection). Discussions on future year's budgets has started and monies will be utilized in the budget, as needed, for ADA improvements. Any needed ADA improvements are addressed as priority maintenance issues. Any work will be coordinated and approved for compliance with Federal and State building codes by the County's building official prior to commencement.

### **VI. Designation of an ADA Coordinator**

By adoption of this ADA Transition Plan, the Nassau County Board of County Commissioners assigned William Stonebreaker as the dedicated position to specifically handle all ADA related issues.

Name: Nassau County ADA Advisory Committee  
ADA Coordinator: c/o William Stonebreaker  
Address: 45195 Musselwhite Road, Callahan, FL 32011  
Email: [williams@nassaucountyfl.com](mailto:williams@nassaucountyfl.com)  
Phone: 904-530-6120  
Fax: 904-548-4687

Hearing Impaired: 7-1-1 or 1-888-447-5620

#### **VII. Public Outreach Program**

Outreach activities are outlined in Title VI and ADA Plan and documents are published on the County's website with clear procedures to obtain public input regarding needs of the community.

#### **VIII. Grievance Complaint Procedure**

The complaint procedure is clearly outlined in the Title VI Nondiscrimination Policy and Plan and published through a variety of public medias including the Nassau County website at [www.nassaucountyfl.com](http://www.nassaucountyfl.com)

Further information regarding complaint procedures or to submit a written complaint, please contact:

Name: Nassau County ADA Advisory Committee  
ADA Coordinator: c/o William Stonebreaker  
Address: 45195 Musselwhite Road, Callahan, FL 32011  
Email: [williams@nassaucountyfl.com](mailto:williams@nassaucountyfl.com)  
Phone: 904-530-6120  
Fax: 904-548-4687  
Hearing Impaired: 7-1-1 or 1-888-447-5620

The ADA Coordinator will respond to the complaint within thirty (30) calendar days and will take reasonable steps to resolve the matter.

Complaint files are retained for three years.

#### **IX. Self-Evaluation of Facilities**

The County has completed self-evaluation on most facilities and continues to examine and evaluate remaining facilities to inventory and schedule required upgrades. Facility self-evaluations have been completed and the facilities are currently in compliance.

## ADA Transition Plan

### Part 1. – County Parks

Nassau County, Florida has evaluated its parks to determine whether parks and park facilities are accessible in accordance with Americans with Disabilities Act standards.. The County operates and maintains the parks. The Transition Plan evaluates the following design features:

- Parking facilities for the minimum number of and design of accessible parking spaces;
- Site access points;
- Access to site amenities such as restrooms, picnic areas, playgrounds, pavilions, etc.;
- Accessibility of facilities for various recreation programs.

Summary of this self-evaluation of parks facilities: County Parks are currently in compliance. However, the County proposes to enhance beach accessibility by installing roll on mats at accessible beach walkovers. The County has acquired the mats for Peters Point Park which are to be installed before the summer season. This was selected as our test location to evaluate the mats as it is our most utilized beach park. The cost for the mats for Peters Point was approximately \$6,000. The next location for the installation of mats is at Burney Park.

List of Parks/boat ramps/Beach access:

- \*American Beach Historic Park
- \*Bryceville Ball Park
- \*Burney Park
- \*Callahan Ball Park
- \*Citrona Park
- \*Edwards Boat Ramp
- \*Goffinsville Nassau River Park and Boat Ramp
- \*Hilliard Ball Park
- \*Holly Point Boat Ramp
- \*John F Claxton Boat Ramp
- \*John Muir Ecological Park
- \*Kings Ferry Boat Ramp
- \*Melton Nelson Boat Ramp
- \*Nassauville Park
- \*North End/Dee Dee Bartels Boat Ramp
- \*Peters Point Park
- \*Scott Road Beach Access
- \*Scott Landing/Ralph E. Simmons Beach Access
- \*Southend Walkover
- \*Summer Beach Walkover
- \*Yulee Sports Complex/Ballpark

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**Part 2. – Facilities**

Nassau County, Florida has evaluated its government facilities to determine whether buildings are accessible in accordance with Americans with Disabilities Act standards. . The County currently has facilities (county owned and non county owned) with access to the public. The Transition Plan evaluates the following design features:

- Parking facilities for minimum number of and design of accessible parking spaces;
- Site access points and building entries;
- Access to facilities such as restrooms, meeting rooms, service desks, elevators, etc.;
- Adequacy of various forms of communications to meet the needs of those with disabilities.

Summary of this self-evaluation of facilities: County Facilities are currently in compliance, except as noted, in the worksheet below. Improvements will be made, as needed, as funds become available.

List of Facilities:

Notes	PIN #	FACILITY	ADDRESS	Accessible Parking	Regular Parking	Accessible Restrooms	Service Counters	Communications assisted listening devices	Compliant
Only Bldg.	00-00-30-0010-0010-0050	American Beach Community Center	1600 Julia Street, FB, FL 32034	2	21	2	1	0	Yes
Only Bldg.	17-2N-27-0000-0001-0040	Animal Control	16078 License Road, Yulee FL	1	23	2	1	0	Yes
Only Bldg.	19-1S-24-0000-0005-0000	Boyceville Community Center	7280 Moles Road, Boyceville Florida	2	(A)	2	0	0	Yes
Only Bldg.	19-1S-24-0000-0005-0000	Boyceville Library	7280 Moles Rd, Boyceville FL	1	(A)	2	1	0	Yes
Only Bldg.	29-2N-25-3120-0017-0000	Callahan County Building	45401 Mickler Street, Callahan, FL 32011	4	30	1	1	0	Yes
Only Bldg.	29-2N-25-3120-0017-0000	Callahan Health Clinic	45377 Mickler St Callahan FL	2	22	1	2	0	Yes
Not Only Owned		Callahan Library	Callahan FL	5	111	2	1	0	Yes
Only Bldg.	29-2N-25-3120-0017-0000	Callahan Property Appraisal	45401 Mickler Street, Callahan, FL 32011	4	30	1	1	0	Yes
Not Only Owned		Callahan Tax Collector Office	Callahan FL	5	111	2	1	0	Yes
Only Bldg.	17-2N-25-0000-0002-0000	Callahan-MUNI-Use Facility Auditorium	54350 US Highway 1, Callahan, FL 32011	1	17	2	1	0	Yes
Only Bldg.	08-2N-27-0000-0003-0040	Detention Center Jail Admin	16212 Nicholas Cofina Rd, Yulee FL	5	121	18	1	0	Yes
Only Bldg.	07-2N-27-0000-0001-0060	EOC 911	77150 Citizens Circle, Yulee FL	3	20	5	2	0	Yes
Only Bldg.	08-2N-25-0000-0004-0020	Facilities Maintenance	45155 Musselwhite Rd Callahan FL	1	4	1	0	0	Yes
Only Bldg.	08-2N-25-0000-0004-0030	Facilities Maintenance Map Storage Bldg	45205 Musselwhite Rd Callahan FL	0	3	0	0	0	B-No
Not Only Owned		Fernandina Beach Library	Fernandina Bch, FL	6	70	3	1	0	Yes
Only Bldg.	00-00-31-1120-0025-0010	Fernandina Health Clinic Admin Parking Lot	Ash St Fernandina Bch FL	0	19	0	0	0	No
Only Bldg.	00-00-31-1120-0024-0000	Fernandina Health Clinic Administration	30 South 4th Street, Fernandina Bch, FL	1	5	2	0	0	Yes
Only Bldg.	00-00-31-1120-0024-0010	Fernandina Health Clinic Nectarine	1620 Hectarine St, Fernandina Bch, FL	3	25	4	7	0	Yes
Only Bldg.	25-2N-28-0000-0002-0020	Fire & Rescue Headquarters	56160 Nassau Place, Yulee FL	1	11	2	0	0	Yes
Only Bldg.	51-3N-27-0000-0013-0020	Fire Rescue Station 30	16926 Pages Daley Rd. W, Yulee FL 32097	2	16	1	0	0	Yes
Only Bldg.	09-3N-24-0000-0011-0000	Fire Rescue Station 40	37230 Pea Farm Rd, Hilliard FL 32046	1	12	3	0	0	Yes
Not Only Owned		Fire Rescue Station 50	Callahan FL	1	10	2	0	0	C-No
Only Bldg.	19-1S-24-0000-0005-0010	Fire Rescue Station 60	3348 Hwy 301, Boyceville FL	1	12	1	0	0	Yes
Only Bldg.	03-1N-23-0000-0010-0000	Fire Rescue Station 60	3155 SR2, Hilliard FL 32046	1	(A)	1	0	0	Yes
Only Bldg.	10-2N-28-0000-0003-0000	Fire Rescue Station 20	5518 First Coast Hwy, Fernandina Bch, FL	1	(A)	1	0	0	Yes
Only Bldg.	10-2N-28-0000-0003-0000	Fire Rescue Station 70	56031 Pine Grove Rd, Fernandina Bch, FL	2	(A)	2	0	0	Yes

Notes	PIN #	FACILITY	ADDRESS	Accessible Parking	Regular Parking	Accessible Restrooms	Service Counters	Communications assisted listening devices	Compliant
Crty Bldg.	08-3N-24-0000-0031-0000	Hillard Road & Bridge	37324 Pea Farm Rd, Hilliard FL 32046	1	11	4	1	0	Yes
Crty Bldg.	08-3N-24-2381-0010-0000	Hilliard County Bldg -Comm Ctr.	37177 Pecan Street, Hilliard, FL 32046	1	9	1	1	0	Yes
Crty Bldg.	08-3N-24-2383-0013-0012	Hilliard Health Clinic	37203 Pecan St Hilliard FL 32046	3	17	2	2	0	Yes
Not Crty Owned	08-3N-24-2389-0164-0000	Hilliard Library	15821 CR108, Hilliard FL 32046	4	30	3	2	0	Yes
Crty Bldg.	00-00-31-1000-0033-0110	Historic Court additional Parking	north 5th Street, Fernandina Bch, FL	0	12	0	0	0	No
Crty Bldg.	00-00-31-1000-0024-0110	Historic Court House	416 Center, Fernandina Bch, FL	4	27	8	3	7	Yes
Crty Bldg.	25-2N-28-0000-0007-0170	James Page Gov Complex	56135 Nassau Place, Yulee, FL 32097	6	163	12	5	1	Yes
Crty Bldg.	42-2N-27-0000-0001-0070	Miner Road Volunteer Station	15200 Miner Road, Yulee FL	1	3	2	0	0	Yes
Not Crty Owned		Nassau Oaks Volunteer Fire Station	56300 Nassau Oaks Circle, Callahan FL	1	2	1	0	0	Yes
Crty Bldg.	43-3N-28-505E-0020-0000	Pirates Woods Storage	87047 Pirates Way, Fernandina Bch, FL	0	5	0	0	0	B-No
Crty Bldg.	25-2N-28-0000-0002-0170	Public Services	56161 Nassau Place, Yulee FL	5	87	4	1	0	Yes
Crty Bldg.	08-2N-27-0000-0003-0040	Robert M Foster Justice Center	76347 Veterans Way, Yulee, FL 32097	8	345	44	8	4	Yes
Crty Bldg.	08-2N-27-0000-0003-0040	Sheriff's Office Administration	77151 Citizens Circle Yulee FL	6	142	12	1	0	Yes
Crty Bldg.	07-2N-25-0000-0003-0030	Solid Waste Land Fill	US Hwy 1, Callahan FL 32011	1	7	3	0	0	Yes
Crty Bldg.	17-1S-23-0000-0002-0010	Sub Station 61	18432 CR121, Boyceville, FL	0	(A)	0	0	0	B-No
Crty Bldg.	51-3N-27-0000-0012-0020	Yulee County Building	66026 Pages Dairy Rd. West, Yulee, FL 32097	2	16	1	1	0	Yes
Crty Bldg.	51-3N-27-0000-0013-0020	Yulee Extension Office	16026 Pages Dairy Rd. W, Yulee, FL 32097	2	16	1	0	0	Yes
Crty Bldg.	51-3N-27-0000-0013-0020	Yulee Health Clinic	16014 Pages Dairy Rd W, Yulee FL	3	23	5	3	0	Yes
Not Crty Owned		Yulee Library	William Burgess Rd, Yulee FL	8	199	4	1	0	Yes
Crty Bldg.		Yulee Road & Bridge	16200 Gene Lasere Blvd, Yulee FL	1	7	3	0	0	Yes
Not Crty Owned		Yulee Tax Collector Office	Yulee FL	3	63	2	2	0	Yes
Not Crty Owned		Yulee Volunteer Fire Station	Goodbread Rd, Yulee FL	1	(A)	1	0	0	D-No

NOTE A No Paved Regular Parking  
 NOTE B Used as storage only  
 NOTE C Public areas accessible, crew quarter is on 2nd fl, no elevator or lift  
 NOTE D Building is in need of repairs, heavy water damage

**Part 3. – Sidewalks-**

Nassau County, Florida has evaluated its sidewalk facilities to determine whether existing sidewalks are in compliance with the Americans with Disabilities Act standards. Nassau County Road & Bridge currently maintains 397,657 lineal feet or 1,910,606 square feet of sidewalk throughout its communities. Nassau County Road & Bridge inspections are made in a proactive fashion on a zone-by-zone basis. FDOT inspection practices are in place for all communities to include but not limited to, 99% of the sidewalk area to be free of vertical misalignments greater than 1/4-inch, horizontal cracks greater than 3/4 inch, or spalled areas greater than 1/2 inch in depth, and no visible hazards. Spot inspections are also performed when a hazard is identified and/or reported by citizens or staff. Additionally, this type of inspection occurs when a fall or slip is reported due to a hazard.

As Nassau County is primarily rural, a large majority of intersections do not have curbs or sidewalks at the present time. (See "Existing Sidewalk ADA Inventory" below for listing of roads with sidewalks) Nassau County is doing a mass inspection of all sidewalks as of January 1, 2019 to include ADA matting and curb ramps.

The County's commitment to accessibility in the sidewalk system includes:

1. All new sidewalk construction to be completed in accordance with current Federal Highway administration and FDOT accessibility standards, specifications, and design details.
2. All non-compliant curb ramps or sidewalks to be corrected at the time of road resurfacing or reconstruction unless existing conditions prohibit meeting the required standards. In cases where existing conditions prohibit modification, available measures to improve compliance will be completed.
3. Subject to annual budget allocations, allotting at least \$50,000 per year to upgrade curb ramps or repair sidewalks until such time as the County's sidewalks are fully ADA compliant.
4. Prioritizing curb ramp/sidewalk construction using the following guidelines:
  - a. Feedback from disabled residents,
  - b. Access to government facilities and offices,
  - c. Access to places of public accommodation,
  - d. Access to public transit
  - e. Enhancing safety in areas of significant pedestrian use,
  - f. Construct missing curb ramps,
  - g. Upgrade non-compliant curb ramps or sidewalks.
5. A mechanism for public involvement in the process.

Nassau County recently completed its 2018 sidewalk repairs that included 6701 square feet located throughout multiple locations in the Eastern portion of the county. These repairs also included the replacement of 20 ADA mats, also located in the Eastern portion.

See attached "Existing Sidewalk ADA Inventory" for self-evaluation of existing sidewalks and ADA ramps and the list of sidewalks repaired and ADA curb mats installed in 2018.

**Part 4. - Schedule for Completion**

Funding on an annual basis as well as alternate funding sources such as road construction revenue and various granting programs are utilized to upgrade and increase the number of ADA accessible facilities and sidewalks. In fiscal year 2019-20, \$40,000- was allocated. Discussions on future year's budgets has started and monies will be added for possible ADA improvements. Funding will be budgeted and projects prioritized by most needed; the first priority being "access – entrance into and

exit out of facilities and sidewalks". Any work will be coordinated and approved for compliance with Federal and State building codes by the County's building official prior to commencement.

Additionally, \$22,000 will be included in the next fiscal year's budget for audio ped signals to be installed at county maintained intersections.

The County's priority for improvements are:

- a. Access to government facilities and offices
- b. Feedback from disabled residents,
- c. Access to places of public accommodation,
- d. Access to public transit
- e. Enhancing safety in areas of significant pedestrian use,

Completion of all required ADA upgrades and improvements is a high priority for the County and continues as we move forward.

## Existing Sidewalk ADA Inventory

Street Name	Sidewalk Length (ft)	Sidewalk Width (ft)	Square Footage
14th Street North	1700	5	8500
14th Street South	24460	5	122300
15th Street South	1070	5	5350
Abaco Island Drive	1790	5	8950
Amagansett Drive	1740	5	8700
Amelia Councourse	30423	5	152115
Amelia Councourse	5490	6	32940
Amelia Island Parkway	545	5	2725
Amelia Island Parkway	8740	6	52440
Amelia Island Parkway	350	5	1750
Anchorage Place	620	4	2480
Andora Drive	1305	5	6525
Arrigo Blvd	4260	5	21300
Bailey Road	2540	5	12700
Bay Road	2370	4	9480
Blackrock Road	10805	5	54025
Bostick Wood Drive	3920	4	15680
Brady Point Road	360	5	1800
Branch Creek Drive	2875	4	11500
Brandies Avenue/River Road	690	5	3450
Brandies Avenue/River Road	1000	6	6000
Breakers Drive	800	4	3200
Brookwood Drive	1160	4	4640
Buccaneer Trail	6385	5	31925
Caribbean Court	130	5	650
Cartesian Pointe Drive	4965	4	19860

Cherry Laurel Way	480	4	1920
Chester Road	2120	5	10600
Chester Road	4460	6	26760
Christian Way	1540	6	9240
Christian Way	330	5	1650
Citrona Street	6740	5	33700
Cobblestone Drive	2455	5	12275
College Parkway	3265	5	16325
Courtney Isles Parkway	5350	6	32100
CR108	4690	5	23450
CR108	130	4	520
Creek Parke Circle	1085	4	4340
Creekside Drive	2580	4	10320
Creekwood Drive	725	4	2900
Crescent Parke Drive	395	4	1580
Curiosity Avenue	2370	5	11850
Cypress Trail	2610	4	10440
David Hallman Parkway	3180	5	15900
Deerwood Drive	2515	4	10060
Dowling Drive	580	4	2320
Duckwood Trail	2120	5	10600
Eastport Drive	2180	4	8720
Eastwind Drive	2065	4	8260
Ebbtide Court	240	4	960
Edwards Road	2245	5	11225
Evergreen Place	3525	4	14100
Fieldstone Drive	1640	4	6560
Flora Parke Blvd	3740	4	14960
Flora Parke Crossing	685	6	4110
Forrest Parke Drive	2050	4	8200
Gene Lasserre Blvd	1600	5	8000
Golf Club Drive	180	5	900
Goodbread Road	1200	5	6000
Graham Court	1590	4	6360

Grande Oak Lane	90	4	360
Grassy Parke Drive	1485	4	5940
Gravel Creek Drive	770	4	3080
Hampton Bays Drive	220	5	1100
Hampton Bays Drive	875	4	3500
Harley Court	165	4	660
Hendricks Road	290	5	1450
Heron Isles Parkway	3180	5	15900
Hickory Village Way	360	5	1800
Hither Hills Way	650	4	2600
Islesworth Drive	440	5	2200
Jamaican Court	140	5	700
Jasmine Street	3090	5	15450
Jordan Court	240	4	960
Julia Street	270	5	1350
Kensington Court	720	4	2880
Knotted Oak Way	1415	4	5660
Lents Road	4565	5	22825
Lewis Street	2960	5	14800
License Road	520	6	3120
Lime Street	6930	5	34650
Long Beach Drive	1125	4	4500
Long Island Place	930	5	4650
Long Leaf Loop	245	5	1225
Long Leaf Loop	3180	4	12720
Long Pond Loop	1980	4	7920
Maple Leaf Place	2110	4	8440
Marsh Lakes Drive	100	6	600
Mary Avenue	260	5	1300
Mary Sauls Circle	550	5	2750
Meadowbrook Lane	490	4	1960
Meadowridge Court	760	4	3040
Meadowwood Drive	2980	4	11920
Mill Pond Lane	525	4	2100

Miner Road	6170	5	30850
Miner road	2825	6	16950
Montauk Drive	1040	4	4160
Montego Bay	3730	5	18650
Moriches Drive	610	4	2440
Napeaque Drive	1155	5	5775
Nassau Center Road	655	5	3275
Nassau Lakes Circle	2585	5	12925
Nectarine Street	200	5	1000
Nicholas Cutinha Road	1555	6	9330
North Hampton Club Way	630	4	2520
North Hampton Club Way	15615	5	78075
North Hampton Club Way	330	6	1980
North Harts Road	120	3.5	420
North Harts Road	590	4	2360
North Harts Road	270	5	1350
North Harts Road	160	6	960
Ocean Reach Lane	145	5	725
Old Dixie Highway	2430	6	14580
Old Nassauville Road	5495	5	27475
O'Neil Scott Road	165	5	825
O'Neil Scott Road	300	4	1200
Palm Garden Drive	2375	4	9500
Parliament Drive	2115	5	10575
Peters Point Road	770	5	3850
Piedmont Drive	3020	4	12080
Pine Grove Road	295	5	1475
Ravenwood Drive	1775	4	7100
Red Holly Place	1165	4	4660
Remsenburg Drive	1045	4	4180
Ridgewood Circle	3190	4	12760
Riverwood Drive	4705	4	18820
Robin Hood Drive	780	4	3120
Roses Bluff	1890	5	9450

Sadler Road	12980	5	64900
Sagaponack Drive	3060	5	15300
Sail Wind Way	1470	4	5880
Saint Peter Blvd	150	5	750
Sand Hickory Trail	10780	4	43120
Scott Road	175	6	1050
Shelter Island Drive	970	4	3880
Shinnecock Hills Drive	1530	4	6120
Simmons Road	390	5	1950
Springwood Lane	1460	4	5840
Susan Drive	2150	5	10750
Tideview Lane	950	4	3800
Tidewater Street	1084	4	4336
Timbercreek Blvd	5675	5	28375
Timbercreek Blvd	240	6	1440
TJ Courson	1940	5	9700
Turnberry Court	95	5	475
Twin Oaks Lane	1695	4	6780
Underwood Court	300	5	1500
Underwood Court	135	4	540
Veterans Way	740	6	4440
Veterans Way	245	10	2450
Water Court	280	4	1120
Wildlight Avenue	975	5	4875
Wildlight Avenue	1305	6	7830
Wildlight Avenue	2750	10	27500
Will Hardee Road	3935	5	19675
William Burgess Blvd	2600	4	10400
William Burgess Blvd	4000	5	20000
Willow Oak Lane	1120	4	4480
Windswept Oak Lane	660	4	2640
Woodbridge Parkway	4395	5	21975
Worthington Drive	19460	4	77840
Zamora Lane	300	4	1200

397,657.00

1,910,606.00

Sidewalk Repairs/Upgrades  
Prepared December 2018

REPLACEMENT OF SIDEWALKS NASSAU COUNTY	
ITEM #.	DESCRIPTION OF WORK
	A TOTAL OF 6701 SF OF SIDEWALKS WERE REPLACED AT LOCATIONS LISTED BELOW
	A TOTAL OF 20 ADA MATS WERE INSTALLED AT LOCATIONS LISTED BELOW.
1	Area of Completion
	Area 1 - sidewalk runs between Orca and Hometown down at Westside Citrona
	total LF = 192 of 5 ft foot sidewalk
	Total SF = 960 SF
	960 SF
2	Area 2. The sidewalk that Runs between Marlin CT and Neptune CT down the Westside Citrona.
	A. 5LF x 5FT = 25SF

	B. 14LF X 5 FT = 70SF
	C. 10LF X 5FT = 50SF
	D. 11FT X 5FT = 55SF
	E. 14LF X 5FT = 70SF
	F. 7LF X 5FT = 35SF
	G. 30LF X 5FT = 155SF
	TOTAL SFA - G = 460SF
	460 SF
3	Area 3. The Sidewalk that runs between Neptune Ct and Village Ln. running down the Westside of Citrona.
	A. 22LF X 5Ft = 110SF
	B. 6Ft x 5FT = 30SF
	C. 16FT X 5FT = 80SF
	D. 33FT X 5FT = 165SF
	E. 11LF X 5FT = 55SF
	F. 8LF X 5FT = 40SF
	Total SF A - F = 480SF
	480 SF
4	Area 4. The Sidewalk that runs from Village Ln and Lime St. down the west side of Citrona.
	A. 11LF X 5FT = 55SF
	B. 11LF X 5FT = 55SF
	Total SF = 110LF
	110

5	Area 5. Sidewalk at the intersection of Lime St. and Citrona on the North West side
	A. 48SF
	48 SF
6	Area 6. Sidewalk at the intersection of Jasmine St. and Citrona on the west side of Jasmine St. and the North Westside of Citrona
	A. 55LF x 5Ft = 275SF
	275 SF
7	Area 7. Sidewalk at Northwest side of Citrona Dr. past Hickory St.
	A. 5Lf x 5Ft = 25Sf
	25 SF
8	Area 8. Sidewalk that is between State Rd 200 and 14 St. on T. J. Courson Rd.
	A. 76LF x 5Ft = 380Sf
	B. 10Ft x 8Ft = 80Sf
	Total SF = 460SF
	460 SF
9	AREA 9. LOCATED AT INTERSECTION OF BUCCANEER TRAIL AND AMELIA PARKWAY GOING SOUTH ON BUCCANEER TRAIL AT PEDESTRIAN BRIDGE IN FRONT OF AIRPORT
	A. 43LF X 5FT= 215SF
	TOTAL SF = 215SF
	215SF
10	AREA 10. GOING SOUTH ON BUCCANEER TRAIL BEFORE SHANNON ROAD
	A. 10 LF X 5FT = 50SF
	TOTAL SF = 50SF

	50SF
11	AREA 11. GOING SOUTH ON BUCCANEER TRAIL BEFORE SHANNON ROAD
	A. 24 LF X 5 FT = 120 SF
	TOTAL SF = 120 SF
	120SF
12	AREA 12. GOING SOUTH ON BUCCANEER TRAIL BEFORE SHANNON ROAD
	A. 10 LF X 5 FT = 50 SF
	TOTAL SF = 50 SF
	50SF
13	AREA 13. GOING SOUTH ON BUCCANEER TRAIL BEFORE AUTUMN TRACE
	A. 25 LF X 5 FT = 125 SF
	TOTAL SF = 120 SF
	120SF
14	AREA 14. GOING SOUTH ON BUCCANEER TRAIL AT INTERSECTION OF AUTUMN TRACE AND BUCCANEER TRAIL
	A. 24 LF X 5 FT = 120SF
	TOTAL SF = 120 SF
	120SF
15	AREA 15. GOING SOUTH ON BUCCANEER TRAIL AT INTERSECTION OF AUTUMN TRACE AND BUCCANEER TRAIL
	A. 5LF X 5FT = 25SF
	TOTAL SF = 25 SF
	25SF
16	AREA 16. GOING SOUTH ON BUCCANEER TRAIL AT INTERSCETION OF AUTUMN TRACE AND BUCCANEER TRAIL
	A. 4 LFX 5 FT = 20 SF
	TOTAL SF = 20 SF
	20SF

17	AREA 17. LOCATED AT AMELIA ISLAND PARK WAY AND LEWIS ST. GOING EAST DOWN LEWIS ROAD TO MARY AVE
	A. 24 LF X 5 FT = 120 SF
	B. 35 LF X 5 FT = 175SF
	C. 17 LF X 5 FT = 85 SF
	D. 12 LF X 5 FT = 60 SF
	E. 9 LF X 5 FT = 45 SF
	F. 7 LF X 5 FT = 35 SF
	TOTAL SFA - F = 520 SF
	520SF
18	AREA 18. AMELIA ISLAND PARKWAY GOING NORTH ON PAST JULIA ST. JUST PAST AMALFI DR. -
	A. 26 LF X 6 FT = 156SF
	TOTAL SF = 156 SF
	156SF
19	AREA 19. AT SUMMER BEACH VILLAGE ENTRANCE AT SUMMER BEACH VILLAGE ON AMELIA ISLAND PARKWAY
	A. 8 LF X 6 FT = 48SF
	B. 6 LF X 6 FT = 36SF
	C. 8 LF X 6 FT = 48SF
	D. 4 LF X 5 FT = 20SF
	E. 23 LF X 6 FT = 138SF
	TOTAL SF = 290 SF
	290SF
20	AREA 20. PAST SUMMER BEACH VILLAGE ENTRANCE GOING NORTH ON AMELIA ISLAND PARKWAY TO WALKWAY CROSS OVER
	A. 6 LF X 6 FT = 36SF
	B. 24 LF X 6 FT = 144SF
	C. 30 LF X 6 FT = 180SF

	D. 7 LF X 6 FT = 42SF
	TOTAL SF A - D= 402 SF
	402SF
21	AREA 21. AT BEACH ACCESS AND AMELIA ISLAND PARKWAY GOING NORTH ON AMELIA ISLAND PARKWAY
	A. 62 LF X 6 FT = 372SF
	TOTAL SF= 372 SF
	372SF
22	AREA 22. AT AMELIA ISLAND PARKWAY GOING NORTH ON AMELIA ISLAND PARKWAY AT AMELIA SURF AND RACKET CLUB
	A. 43LF X 6FT = 258SF
	TOTAL SF= 258 SF
	258SF
23	AREA 23. LOCATED SOUTH OF THE REAR ENTRANCE TO THE RITZ CARLTON RUNNING NORTH TO THE RITZ CARLTON ENTRANCE AT REGATTA DR.
	A. 15 LF X 6 FT = 90SF
	B. 6 LF X 6 FT = 36SF
	C. 9 LF X 6 FT = 54SF
	D. 18 LF X 6 FT = 108SF
	E. 24 LFX 6 FT = 144SF
	TOTAL SF A - E = 432 SF
	432SF
24	AREA 24 LOCATED AT THE RITZ CARLTON ENTRANCE ON REGATTA DR. GOING NORTH TOWARDS SO. FLETCHER AVE AT WOODEN GATE ENTRANCE TO THE GOLF COURSE
	A. 53 LF X 6 FT = 318SF
	B. 8 LF X 6 FT = 48SF
	C. 16 LF X 6 FT = 96SF
	D. 8 LFX 6 FT = 48SF
	E. 15 LFX 6 FT = 90SF

	TOTAL SFA - E = 600 SF
	600SF
25	AREA 25. LOCATED AT SO. FLETCHER AND PETERS POINT RUNNING EAST ON PETERS POINT ROAD JUST AS YOU TURN ONTO PETERS POINT RD.
	A. 18 LF X 5 FT = 90SF
	TOTAL SF = 90 SF
	90SF
26	AREA 26. LOCATED AT THE INTERSECTION OF SIMMONS AND WILL HARDEE RD.
	A. 12 LF X 4 FT = 48SF
	TOTAL SF = 48 SF
	48SF
	ADA MAT INSTALLATION - TOTAL OF 20 MATS
	LOCATION 1 - INTERSECTION OF CITRONA AND LIME (1)
	LOCATION 2 - INTERSECTION OF CITRONA AND MARLIN (1)
	LOCATION 3 - INTERSECTION OF BUCCANEER AND AUTUMN TRACE (1)
	LOCATION 4 - LEWIS ROAD AND GREY RD. (2)
	LOCATION 4 - LEWIS ROAD AND OCEAN ST. (2)
	LOCATION 5 - IN FRONT OF THE VILLAGE BEACH ENTRANCE (3)
	LOCATION 6 - PETERS POINT (4)
	LOCATION 7 - EGMONT & CITRONA (1)
	LOCATION 8 - EAST SIDE OF POST OFFICE AND CITRONA (2)
	LOCATION 9 - POST OAK AND CITRONA WEST SIDE (2)
	LOCATION 10 - SIMMONS AND WILL HARDEE (1)

Project Name: Audio PED Signals Upgrade  
Estimate  
PEEK APS-10 ADA UPGRADES

Type: Audio PED Signals

Page No: 1

2/12/2019

[illegible]

Nassau County Board of County Commissioners

## Title VI / Nondiscrimination Program

### Complaint of Discrimination

Complainant(s) Name:				Complainant(s) Address:	
Complainant(s) Phone Number:					
Complainant's Representative's Name, Address, Phone Number and Relationship (e.g. friend, attorney, parent, etc):					
Name and Address of Agency, Institution, or Department Whom You Allege Discriminated Against You:					
Names of the Individual(s) Whom You Allege Discriminated Against You (If Known):					
Discrimination Because Of:	<input type="radio"/> Race	<input type="radio"/> Color	<input type="radio"/> National Origin	Date of Alleged Discrimination:	
	<input type="radio"/> Sex	<input type="radio"/> Age	<input type="radio"/> Handicap/Disability		
	<input type="radio"/> Income Status	<input type="radio"/> Retaliation	<input type="radio"/> Other		
Please list the name(s) and phone number(s) of any person, if known, that the Nassau County Board of County Commissioners could contact for additional information to support or clarify your allegation(s).					
Please explain as clearly as possible <b>how, why, when</b> and <b>where</b> you believe you were discriminated against. Include as much background information as possible about the alleged acts of discrimination. Additional pages may be attached if needed.					
Complainant(s) or Complainant(s) Representatives Signature:				Date of Signature:	

Mail or Fax Completed Form to:

Name: Ashley Metz, HR Director  
 Title VI/Nondiscrimination Coordinator  
 96135 Nassau Place, Yulee, FL 32097  
 (904) 530-6075  
 Fax #: (904) 321-5797  
[ametz@nassaucountyfl.com](mailto:ametz@nassaucountyfl.com)

### **Limited English Proficiency (LEP) Guidance:**

Title VI of the Civil Rights Act of 1964, Executive Order 13166, and various directives from the US Department of Justice (DOJ) and US Department of Transportation (DOT) require federal aid recipients to take reasonable steps to ensure meaningful access to programs, services and activities by those who do not speak English proficiently. To determine the extent to which LEP services are required and in which languages, the law requires the analysis of four factors:

- The number or proportion of LEP persons eligible to be served or likely to be encountered by the County's programs, services or activities.
  - The frequency with which LEP individuals come in contact with these programs, services or activities.
  - The nature and importance of the program, service, or activity to people's lives and;
  - The resources available to the County and the likely costs of the LEP services.
1. Using census data, Nassau County has determined that LEP individuals speaking English less than well represent approximately 0.7% of the community. The County realizes that such statistical data can be outdated or inaccurate. Therefore, the County contacted local law enforcement, social services agencies and the local hospital to determine the proportion of LEP served by those entities. Spanish was reported to be the prevalent LEP language and an estimated 0.08% of calls for service for these agencies were in the Spanish language. Given this information, the County reasons that a relatively small portion of its service population are LEP speakers of Spanish.
  2. The County has received one request for translation or interpretation of its programs, services or activities into Spanish. The County has conducted community outreach at public events attended by Spanish speakers. There have been no requests for translation or interpretation at these events which indicates a very small percentage are LEP.
  3. The County defines access to its nondiscrimination policy and public meetings as essential and can be located on the County web site that provides electronic translation of all posted documents.
  4. The County will make arrangements to access appropriate interpretation services at no cost to the LEP person.

The analyses of these factors suggest that LEP services are not required at this time.

Therefore, the county has committed to the following:

- Maintain a list of translator services to provide interpretation services at no charge to the LEP person.
- Distribute this list to staff that regularly has contact with the public.
- Provide notification of the availability of LEP assistance in public meeting notices.
- Post *Google Translate* on the County web site.

The county understands that its community profile is changing and the four-factor analysis may reveal the need for more or varied LEP services in the future. As such, it will annually examine its LEP plan to ensure that it remains reflective of the community's needs.

Persons requiring special language services should contact the county's Title VI/Nondiscrimination Coordinator:

Name: Ashley Metz, HR Director  
Nondiscrimination Coordinator  
Address: 96135 Nassau Place, Suite 5  
Address: Yulee, Florida 32097-8635  
Email: ametz@nassaucountyfl.com  
Phone: 904-530-6075  
Fax: 904-321-5797  
Hearing Impaired: 7-1-1 or 1-888-447-5620

### **Public Involvement:**

To plan for efficient, effective, safe, equitable and reliable transportation systems, the county must have the input of its public. The county spends extensive staff and financial resources in furtherance of this goal and strongly encourages the participation of the entire community. The county holds several transportation meetings, workshops and other events designed to gather public input on project planning and construction. Further, the county attends and participates in other community events to promote its services to the public. Finally, the county is constantly seeking ways of measuring the effectiveness of its public involvement.

Persons wishing to request special presentations by the city/county; volunteer in any of its activities or offer suggestions for improvement of city/county public involvement may contact:

Name: Ashley Metz, HR Director  
Nondiscrimination Coordinator  
Address: 96135 Nassau Place, Suite 5  
Address: Yulee, Florida 32097-8635  
Email: [ametz@nassaucountyfl.com](mailto:ametz@nassaucountyfl.com)  
Phone: 904-530-6075  
Fax: 904-321-5797  
Hearing Impaired: 7-1-1 or 1-888-447-5620

**Data Collection:**

Federal Highway Administration regulations require federal-aid recipients to collect racial, ethnic and other similar demographic data on beneficiaries of or those affected by transportation programs, services and activities. The county accomplishes this using census data, American Community Survey reports, Environmental Screening Tools (EST), its community development department and other methods. From time to time, the county may find it necessary to request voluntary identification of certain racial, ethnic or other data from those who participate in its public involvement events. This information assists the county with improving its targeted outreach and measures of effectiveness. Self-identification of personal data to the county will always be voluntary and anonymous. Moreover, the county will not release or otherwise use this data in any manner inconsistent with the federal regulations.

**Assurances:**

Every three years, or commensurate with a change in county executive leadership year, the county must certify to FHWA and FDOT that its programs, services and activities are being conducted in a nondiscriminatory manner. These certifications are termed 'assurances' and serve two important purposes. First, they document the county's commitment to nondiscrimination and equitable service to its community. Second, they serve as a legally enforceable agreement by which the county may be held liable for breach. The public may view the annual assurance on the county's website or by visiting the county's offices.

Revised: June 19, 2019